



Alaska Army National Guard
Active Guard Reserve (AGR)
Position Announcement #
AKARNG 16-49



<https://dmva.alaska.gov/employment/>

POSITION TITLE: Company Supply NCO	MOS: 92 A,Y,W,G	OPEN DATE: 23 September 2016	CLOSE DATE: 8 October 2016
UNIT OF ACTIVITY/DUTY LOCATION: FSC, 1st 297th IN BN, Anchorage, AK 99505			GRADE REQUIREMENT: Minimum: E5 Maximum: E6
SELECTING SUPERVISOR: SFC Powers, Nicholas	PARA/LINE # 101/04	PHYSICAL PROFILE: PULHES – 222222	

AREAS OF CONSIDERATION

Zone 1 On board AKARNG AGR only (Must have held current duty position for a minimum of 18 months) (Must hold MOS)

Zone 2 Alaska Army National Guard Members (Must hold MOS)

Applicants must meet Chapter 3 physical standards IAW NGR 40-501 and AR 40-501. Initial eligibility requirements IAW AR 135-18, Table 2-1

MAJOR DUTIES MAY INCLUDE

Overview:

Serve as the Supply Noncommissioned Officer for the Forward Support Company 1/297th responsible for the request, receipt, issue, and accountability of individual, organizational, installation, and expendable supplies and equipment; assists in property accountability through the Property Book Unit Supply Enhanced (PBUSE) system, ensuring total accuracy; ensures critical assets are on hand or ordered; monitors all sensitive items and unit inventories; initiates Financial Liability Investigations of Property Loss (FLIPL); Accounts for the health, personal welfare, and training or junior Supply Specialist Soldiers and directly responsible for \$60 million worth of organizational equipment. Additionally, ensures all maintenance and calibrations meet or exceed specified service timelines. Mentors and assists sub-hand receipt holders as the logistical manager of equipment for the commander.

Major duties.

- Receive, inspect, inventory, load/unload, store, issue and deliver supplies and equipment.
- Maintain automated supply system for accounting of organizational and installation supplies and installation supplies and equipment.
- Issue and receive small arms.
- Secure and control weapons and ammunition in security areas.
- Schedule and perform preventative and organizational maintenance on weapons.
- Operate unit level computers.
- Manage all 10 classes of supply.
- Ensure all DA 1687's are kept up to date and are current.
- Maintain proper physical security.

INITIAL ELIGIBILITY CRITERIA

- SECURITY CLEARANCE – Must be able to obtain **Secret**
- ASVAB qualifying score – A standard score of 95 or higher in aptitude CL.
- Must meet minimum physical fitness and weight standards.
- Physical demands rating – Heavy.
- Must have normal color vision.
- No documented instances in the last 5 years of conduct which reflects adversely on the character, honesty, or integrity of the Soldier to include: (a) no conviction by court-martial or any federal or state court, (b) no juvenile adjudication by state court, (c) no punishment under Article 15, Uniform Code of Military Justice (UCMJ) caused by incidents that reflect adversely on the Soldiers integrity and lack of trust, (d) no letter of reprimand, censure, or admonition under the provisions of AR 600-37, chapter 3, (e) voluntary confession after proper rights warning according to Article 31(b), UCMJ, or under applicable Federal or state law.
- No other record of disciplinary action or pattern of behavior which indicates a lack of integrity or which is inconsistent with a position of trust.
- **Must be willing to reside in (relocate to) and work in JBER, Alaska commuting area for 3 year tour**
- If selected for this position, Approval of Exceptional Family Member Program (EFMP) and Command Sponsorship are required

PREFERRED QUALIFICATIONS

- Not required, but highly recommended to have familiarity with the following systems: PBUSE, GCSS-Army, CIF-ISM, FEDLOG, SAMS-E, FMSWEB, MS Office suite.

SPECIAL ANNOUNCEMENT CRITERIA

- Upon selection additional medical verification will be required prior to start of AGR tour
- Continuation beyond initial 3-years tour will be subject to evaluation based on AGR Sub tour Continuation Board
- Must complete required MOSQ within one year of assignment
- CST, GMD, and outlying region assignments only. There is a three year mandatory active service obligations for accepting a position at these locations and it must be completed while on active status.

INSTRUCTIONS FOR APPLICANTS

Must be or be eligible to become a member of the Alaska Army National Guard	Must not be under a current suspension of favorable personnel actions	Must not be a candidate for an elective office, hold a civil office, or are engaged in partisan political activities
Applicants not currently serving on an AGR Tour must be able to serve at least 3 years in the AGR program prior to completing 18 years Active Federal Service (AFS) (any combination of Active Duty, Active Duty Special Work, Annual Training, and/or AGR program for a total of 18 years), or the date of mandatory removal	Individuals who voluntarily resign from the AGR program in lieu of mandatory or involuntary separation action are not eligible to reenter the program without an NGB waiver	If a selectee does not possess the advertised MOS, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee
Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities	Applicants who voluntarily separated/resign from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation	An applicant's military grade cannot exceed the maximum military authorized grade on the UMR for the AGR position. Acceptance of demotion must be in writing and included in the assignment application package. <u>Application Package will not be forwarded without statement</u>
Must be able to complete at least 10 years of continuous service in an AGR status prior to Mandatory Removal Date	Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program without an approved waiver (if applicable)	

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to ng.ak.akarng.mbx.hro-agr@mail.mil. Hard copy applications will **NOT** be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated. **Applications received with an unsigned NGB 34-1 will not be forwarded for consideration.** Complete applications must be received in HRO-AGR office **no later than 1600 of the closing date**. Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for but the **complete application package must include all documents listed below.** *Items 2-7 are required by the Human Resource Office to determine qualifications.* If the requested documents are not submitted, a letter of explanation must be included. **Incomplete packages will not be considered for the position vacancy.**

Packet must be in the following order:

1. Resume (Please include personal and military email)
2. NGB Form 34-1 dated Nov 2013 (Application for AGR Position) link: <http://dmva.alaska.gov/employment.htm>
3. Last five Noncommissioned Officer Evaluation Report (NCOER) if applicable
4. Certified copy of Enlisted Record Brief (ERB) as appropriate
5. DA photograph in military uniform (taken within the last 24 months for E6 and above only)
6. Individual Medical Readiness (IMR) Report from MEDPROS with last Physical Health Assessment (PHA) within 12 months. *It is important that you print the report, not the webpage screen.)
7. Statement of all active service performed. The following documents are acceptable : NGB 23B, AHRC 249-E, DD 220, DD 214 and any accompanying DD215 as applicable.
8. DA Form 705 dated May 2010, current within 6 months if AGR and FTNGD-OS, or within one (1) year if M-day
9. DA Form 5500/5501 (if applicable)
10. Signed Statement of Administrative Demotion (if applicable)

EMAILING REQUIREMENTS:

Ensure all requirements are consolidated into **ONE** single PDF

PDF File Name should be: Position Announcement Number, Last name, First name, Grade **Example: AKARNG 16-52 Doe, Jane E1**

Email Subject should be: Position Announcement Number **Example: AKARNG 16-52**

Email Application Package to ng.ak.akarng.mbx.hro-agr@mail.mil

QUESTIONS:

To verify receipt of application, you may call

(907) 428-6451 (DSN 317-384-4451) (907) 428-6455 (DSN 317-384-4455)

(907) 428-6472 (DSN 317-384-4472) (907) 428-6457 (DSN 317-384-4457)

Federal law prohibits the use of government postage for submission of applications.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board. Selecting supervisor will contact qualified applicants for interviews. After the Human Resources Officer (HRO) approves the selection package, the HRO office will send a notification letter to all applicants of their selection/non-selection. The selection of an applicant is not final until the individual has been notified by the HRO-AGR. After the selecting supervisor makes a selection, the "routing" of the selection package begins and ends with HRO.

THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.